



# SELF ASSESSMENT

## Sparing you the headaches

Self-assessment can be a time consuming and often confusing business for busy individuals.

And worse still, if you miss deadlines, deliver incorrect returns or fail to retain or present appropriate records HMRC will penalise you.

We spare you all these headaches and free up your valuable time by offering an Individual Self Assessment service, including:

- Preparing your self employed or partnership accounts (as applicable)
- Calculating your tax liability.
- Completing and filing your tax return on your behalf.
- Advising you when various payments are due and how much to pay.
- Advising on appropriate record retention.
- Introducing you to any relevant tax saving ideas.
- Representing you in the event of your being selected for investigation by HMRC.

To find out more contact us on [info@sjoaccountants.co.uk](mailto:info@sjoaccountants.co.uk)  
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